



**MENTORS**

**Application form for Mentoring –**

For EiE Office use only	Date	Initials
Date received:	/ /20	
Interviewed	Yes /No	Who?
Outcome:	Approved	Rejected
Input on to database:	/ /20	
Matched with mentee:	/ /20	
Mentoring completed:	/ /20	
Wants to continue	Yes	No

**Section 1. Personal details**

<b>First Name</b>		
<b>Surname</b>		
<b>E-mail address</b>	Write in capitals	
<b>Telephone number</b>		
<b>Address</b>	District	
<b>Gender - circle one</b>	Male	Female
<b>Have you previously mentored?</b>	If yes, where?	
<b>Nationality</b>		
<b>If non-Rwandan, when do you expect to be in Rwanda until?</b>	Month	Year

**Section 2. Professional and Academic Background**

<b>What University did you study at?</b> (if several, list two in separate columns)	<b>1.</b>	<b>2.</b>
<b>What was your degree in?</b>		
<b>What year did you graduate?</b>		
<b>What is your current profession?</b> (if you are currently unemployed, list your previous occupation)		
<b>Where do you work?</b>		
<b>What is your job title?</b>		
<b>How long have you been working here?</b>	Months	Years
<b>Please list any other professions that you have also done,</b>	<b>1.</b>	<b>2.</b>
<b>Please list other companies where you have previously worked.</b>		
<b>Please list length of time you worked in these companies.</b>		
<b>If you have had various professions, which one are you most enthusiastic about? I.e. what type of mentee would you most like to work with? Someone who has an interest in ....</b>		
1.		
2.		

### Section 3. Involvement in the Rwanda Mentoring Programme

<b>Why do you want to get involved in the mentoring programme?</b>
<b>What would you like to gain from the mentoring programme?</b>
<b>In what way do you hope to be able to support and develop your mentee? List 3 areas</b>
1.  2.  3.

### Section 4. Your interests

<b>What are your key interests in life – these can be related to your professional area of work, or outside interests. Things that you do in your spare time. Please list 3 in order of priority.</b>
1.  2.  3.

**Section 5. Your mentee** Mentees are final year university students or recent graduates who are currently under-employed or under employed. We want to match you with someone who fits within your area of interest.

<b>What would your criteria be for your ‘ideal’ mentee match? Think personal characteristics, future ambitions, interests.</b>
1.  2.  3.

**Section 6. Availability.** Mentors and mentees are expected to meet for at least 12 hours, ideally over the course of 3 months, although this can be through more regular meetings in a shorter time frame.

<b>Are you available for at least 1 -1.5 hours a week for at least 3 months?</b>	
<b>If no, how long are you available for?</b>	
<b>If you are not available to start immediately, when can you start from?</b>	
<b>What would be your preferred meeting location? This can be at your office, in a café or other public place (not your home). State area of Kigali.</b>	

Please return all completed forms to [intoemployment@gmail.com](mailto:intoemployment@gmail.com) with **MENTOR APPLICATION** in the subject box. These can be filled electronically or scanned. Alternatively you can return them the AERG National Coordination office in Sonatube, to Albert Gasake (tel 0788439284) or to AERG, PO Box 1648, Kigali. Please note that completing this form does not automatically mean you will be selected on to the programme; you will be subject to vetting to ascertain that you are a suitable mentor. This may involve a criminal record check.