

SURVIVORS FUND (SURF)

Whistleblowing policy

Introduction

Survivors Fund ensures that, if anyone has concerns about things that happen at Survivors Fund, there is a safe, fair and effective procedure to enable these concerns to be raised. We therefore have a whistleblowing policy for members of the general public, service users and members of Survivors Fund and anyone involved with Survivors Fund. There is also a Survivors Fund complaints procedure.

Reporting concerns

If you become aware of bad practice, we encourage you to report your concerns to our Chief Executive or Chair of Trustees without fear. Examples could include failure to uphold professional standards, danger to health and safety, possible criminal activity, or concern that a child or vulnerable adult is being put at risk,

Survivors Fund takes very seriously any form of misconduct and wants to help people to raise concerns at an early stage and in the right way. We would rather the matter was raised when it is just a concern than wait for proof.

As long as people are acting in good faith, it does not matter if they are mistaken. Survivors Fund will not tolerate the harassment or victimisation of anyone raising a genuine concern.

Survivors Fund will not tolerate someone raising a matter they know is untrue, in order to create trouble or cause mischief to the organisation or to a particular person or people. If this happens, Survivors Fund will take appropriate action.

If Survivors Fund is asked to protect someone's identity we will not disclose it without their consent (unless required to do so by a court or the law).

Survivors Fund also has a complaints procedure. You can also call our UK office on 020 7617 7121 to ask for a copy of the complaints procedure.

How to make contact and how concerns are dealt with

Anyone wishing to raise a concern under this policy can use any of the following methods:

speak to, email or write to the Chief Executive or the Chair of Trustees. Please say if you want to raise the matter privately so that they can make appropriate arrangements.

The Chief Executive (or Chair of Trustees) will provide you with information about the process.

The Chief Executive (or Chair of Trustees) will assess what action should be taken. Survivors Fund will confirm its response in writing.

Survivors Fund may not be able to tell you the precise action we take if this would involve Survivors Fund breaking the confidentiality of another person.

Survivors Fund will deal with all matters raised fairly and properly.

Contact details

You can contact SURF's Chief Executive by telephoning Survivors Fund, telephone number +255 (0)788 304 347. The address is:

Survivors Fund
4 Heathfield Road

Bushey WD23 2LJ

Email: survivorsfund@gmail.com

You can contact Survivors Fund's Chair of Trustees by writing, marking the envelope Private and Confidential, care of the head office address above. You can also email the Chair of Trustees: Sam Hunt (SHunt@sandhurst.bracknell-forest.sch.uk)

Who regulates Survivors Fund's work and how to contact them?

Survivors Fund is a charity registered in England (No. 1065705) and our work is regulated by the Charity Commission.

If you have any concerns about Survivors Fund's work that you would like to bring to the attention of the Charity Commission they can be contacted by telephone on 0845 3000218.

If you would like to email them you can do this through their website:
<http://www.charity-commission.gov.uk>.

Their postal address is:
Charity Commission Direct
PO Box 1227
Liverpool
L69 3UG

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